

# **PRESENTATION SKILLS**

## **1-day Course**

### **OVERALL AIM:**

To develop presenters in basic skills and ability to make a confident and persuasive presentation.

### **WHO SHOULD PARTICIPATE:**

Anyone who has to present with impact to groups of people for both internal and external presentations

### **COURSE CONTENT:**

- The power of a good presentation
- Successfully identify and meet the needs of the audience
- Structuring the presentation
- Create and prepare appropriate visual aids
- Presenting the visual experience
- Developing your notes
- Dealing with audience feedback and questions
- Learn to present confidently through practice

Delegates will be given the opportunity to practice their skills in a risk free environment.